



**SCEL**

Scottish College for  
Educational Leadership

# Into Headship Programme

2017 / 2018

---

Local authority co-ordinator specification

---

**www:** [www.scelscotland.org.uk](http://www.scelscotland.org.uk)

**e-mail:** [EdSSCEL@educationscotland.gsi.gov.uk](mailto:EdSSCEL@educationscotland.gsi.gov.uk)

**telephone:** 0131 244 4330

**twitter:** @teamSCEL

# Local authority co-ordinator specification

An important aspect of the programme is the combination of various perspectives based on the model of professional learning where practice-based learning sits as the integrating concept. This model includes four interdependent dimensions:

- reflection on practice;
- cognitive development: building knowledge;
- experiential learning: learning through structured experiences including practice and peer learning processes; and
- social learning processes: engaging in the processes of learning and learning improvement engaging with cohort peers and staff in school, colleagues in partner schools and agencies.

Underpinning the programme are sets of relationships that build a comprehensive process of professional learning necessary to demonstrate the Standards for Leadership and Management (Standard for Headship):

- academic and professional;
- theory and practice;
- school / community and programme;
- practice based learning and building knowledge;
- individual development and school improvement; and
- building individual skill and school / community capability.

These relationships are facilitated through a number of support roles.

The local authority co-ordinator role in this particular programme includes:

- coordinating the criterion led selection process using the Nationally agreed documentation, informing SCEL and HEIs of the outcome, involving existing participants where appropriate;
- supporting unsuccessful applicants;
- forward planning, especially in projections for succession planning and headship recruitment;
- liaising with SCEL on key developments, quality assurance and coordination of training needs;
- liaising with the participants, SCEL and the HEI Tutor to ensure the effective delivery of the programme;
- coordinating and supporting coaches and headteacher mentors;
- having a good knowledge of the Into Headship programme;
- arranging regular network meetings with their Into Headship cohort which will complement the networks created through the HEI cohorts;
- building local, regional where necessary, learning communities enabling / facilitating group discussion;
- supporting participants to build a local knowledge of processes / practices of the management areas of the Standard for Headship including finance and legal frameworks for schools; and
- organising events, opportunities and resources related to identified professional learning needs of the cohort.